



POSITION DESCRIPTION

HAIR AND BEAUTY – LEVEL 3

Hair Stylist / Barber

TRIBECA Hair & Beauty pride ourselves on being truly client focused, meaning that every interaction with our clients is crucial. As part of our team you will be an essential part of our client experience as almost all client appointments start with hair treatments or services.

To be successful in this role, you need to be focused on the needs of all clients, with the experience and technical knowledge to ensure all clients leave the salon happy with their new hair!

Ultimately, you will help boost our brand and reputation by building trusting relationships with customers while delivering on their result expectations.

Key Responsibilities or Duties:

- ◆ Hair washing, styling, cutting, colouring and other hair services and treatments
- ◆ Collaboration with other salon staff to ensure that clients move through their appointment and the salon as efficiently as practicable
- ◆ Working to set appointment time frames
- ◆ Encourage clients to make reoccurring or future appointments
- ◆ Inform clients about new services, products or promotions
- ◆ Encourage packages or cross-sell products, services or treatments
- ◆ Forming of bonds with loyal clients and remembering their preferences
- ◆ Reception duties as required
- ◆ Maintenance and data entry of client records
- ◆ Ensure the tidiness of the salon, stations, staff room and storeroom
- ◆ Cleaning, equipment sterilisation and laundry duties as required
- ◆ Other duties or tasks where reasonable for your position, training and experience



Requirements:

- ◆ Certificate III in Hairdressing or Barbering (or equivalent)
- ◆ Experience as a hairdresser or barber
- ◆ A real customer service focus and attitude
- ◆ Current and working knowledge of hairdressing techniques, products and applications
- ◆ Experience or training in beauty, make-up and tanning desirable
- ◆ Working knowledge of health and safety guidelines and procedures
- ◆ Great communication and interpersonal skills
- ◆ Ability to service multiple client appointments seamlessly
- ◆ Ability to understand and advise clients on the best hair cut or style for their face shape and hair type
- ◆ Good working knowledge of the colour wheel and colour systems
- ◆ Stay current with hairdressing trends
- ◆ A passion for hair and desire to learn

Employment Type:

- ◆ Full-time and part-time positions available.
- ◆ Flexibility is available and best negotiated when joining our Tribe, our salon is open: -

Mondays	Closed (except December)
Tuesdays	9:00am to 5:00pm
Wednesdays	9:00am to 8:00pm
Thursdays	9:00am to 6:00pm
Fridays	9:00am to 6:00pm
Saturdays	8:00am to 2:00pm
Sundays	Closed
Public Holidays	Closed